

The

Bell County

Sheriff's Office

Newsletter

*This newsletter has general information
for employees and the public concerning
the Bell County Sheriff's Office*

BCSO Departments

- **Administration**
- **Training**
- **Criminal Investigation**
- **Patrol**
- **Civil/Warrants**
- **C.O.P.S.**
- **Dare**
- **Humane**
- **Environmental**
- **Abandon Vehicle**
- **Records**
- **Evidence**
- **Communications**
- **Corrections**
- **Courts/Trans**
- **Mental Health**
- **Courts Security**
- **Booking**
- **Classification**
- **Infirmary**
- **Kitchen**
- **Laundry**
- **Work Release**
- **Inmate Services**

B.C.S.O. Specialized Units

- **S.W.A.T. Team**
- **Dive Team – Boat Operator**
- **K-9 Unit**
- **Bicycle Units**
- **Helicopter Unit**
- **Cell Management Team**
- **Honor Guard**

Holiday Schedule 2008

- **January 21 ----- Martin Luther King Day**
- **February 18 ----- President's Day**
- **March 21----- Good Friday**
- **May 26 ----- Memorial Day**
- **July 4 ----- Independence Day**
- **September 1 ----- Labor Day**
- **October 13 ----- Columbus Day**
- **November 11 ----- Veteran's Day**
- **November 27 & 28 ----- Thanksgiving Day**
- **December 25 & 26 ----- Christmas**

Patrol Step-Ladder

Deputy I -

- **Step 1 - Basic License with 2 years experience**

- 1) *TCLEOSE Mandates*

- **Step 2 - 2 years as a deputy**

- 1) *TCLEOSE Mandates*
- 2) *Report writing*
- 3) *Defensive driving*

Deputy II -

- **Step 3 - 5 years as a deputy**

- 1) *TCLEOSE Intermediate*
- A) *TCLEOSE Mandates*
- B) *Child abuse prevention*
- C) *Crime scene search*
- D) *Use of force*
- E) *Arrest, search, and seizure*
- F) *Spanish for Law Enforcement*

- **Step 4 - 7 years as deputy**

- 1) *Officer street survival*
- 2) *Field training officer*

- **Step 5 - 9 years as deputy**

- **1) TCLEOSE Mandates**
- **2) First Line Supervisor**

Patrol Step-Ladder

Deputy III -

- **Step 6 – 11 years as deputy**

- 1) TCLEOSE Mandates
- 2) Leadership/Management

- **Step 7 – 13 years as deputy**

- 1) TCLEOSE Mandates
- 2) Intermediate – Leadership/Management

- **Step 8 – 15 years as deputy**

- 1) TCLEOSE Mandates
- 2) Advanced Leadership/Management

Deputy IV -

- **Step 9 – 16 years as deputy**

- TCLEOSE – Master
- 1) TCLEOSE Mandates
- 2) Associates degree or 65 hours of college

- **Step 10 – 18 years as deputy**

- 1) TCLEOSE Mandates
- 2) Bachelors degree or 125 hours of college

Peace Officers

Certification Requirements

Chart

Hours & Education	Basic	Intermediate	Advanced	Master
■ 400	1 year	8 years	0	0
■ 800	1 year	6 years	12 years	0
■ 1200	1 year	4 years	9 years	20 years
■ 2400	1 year	2 years	6 years	15 years
■ 3300	1 year	0	0	12 years
■ 4000	1 year	0	0	10 years
■ Associate's	1 year	4 years	6 years	12 years
■ Bachelor's	1 year	2 years	5 years	9 years
■ Master's	0	0	0	7 years
■ Doctoral	0	0	0	5 years
■ Application fee	0	0	0	\$25.00

T.C.L.E.O.S.E. Requirements for Peace Officers & Jailers

- **1-college semester hour = 20 training hours**

Intermediate Peace Officers certificate

- *2105 Intermediate Child Abuse*
- *2106 Intermediate Crime Scene Investigation*
- *2107 Intermediate Use of Force*
- *2108 Intermediate arrest search and seizure*
- *2109 Spanish for Law Enforcement*
- *3255 Asset Forfeiture included in Basic PO as 9-1-01*
- *3256 Racial Profiling included in Basic PO as 9-1-01*
- *3277 Identity Theft included in Basic PO as 9-1-03*

Intermediate Jailers certificate

- *3501 Intermediate Suicide Detection and Prevention in Jails*
- *3502 Intermediate Inmates Rights & Privileges*
- *3503 Intermediate Interpersonal Communications in a Jail Setting*
- *3504 Intermediate Use of Force in a Jail Setting*
- *2109 Spanish for Law Enforcement*

Corrections Step-Ladder

Jailer 1

- *Step 1 - Minimum 18 yrs age, high school diploma or GED and completion of Basic Jail Course*
- *Step 2 - 90 day probationary period with favorable recommendation from Field Training Officer and supervisor*
- *Step 3 - 1 year and ability to demonstrate knowledge of Bell county Policies and Procedures, and favorable recommendation from immediate supervisor*
- *Step 4 - 18 months recommendation supervisor intermediate interpersonal in a jail setting*

Jailer 2

- *Step 5 - Must be Jailer I for 2 years, recommendation from supervisor, and begin study of state jail standards*
- *Step 6 - Hold position of Jailer II for 6 months, Pass written examination demonstrating knowledge of State Jail Standards*
- *Step 7 - Successfully complete TCLEOSE courses in the following topics:*
 - *Intermediate Suicide Prevention/Detection*
 - *Inmate Rights and Privileges*
 - *Intermediate Use of Force in a Jail Setting*
- *Step 8 - 2 years of service as Jailer II, favorable recommendation of supervisor, Complete Special Training:*
 - *Mental Illness*
 - *Verbal Combat*
 - *Spanish for Law Enforcement*

Corrections Step-Ladder

Jailer III

- *Step 9 - Position of Jailer II for 2 ½ years, recommendation of immediate supervisor, complete Special Training in Courtroom Security*
- *Step 10 - Position of Jailer III for 1 yr, Pass examination demonstrating superior knowledge of Jail Standards, and supervisory issues, obtain Intermediate TCLEOSE Jailer Certification*
- *Step 11 - Position of Jailer III for 2 yrs, Successfully complete approved training course in one of the following topics:*
 - *Leadership*
 - *Management*
 - *Supervision*
- *Step 12 - Position 3 yrs Jailer III, favorable recommendation of supervisor, Complete Special Training in the following topics:*
 - *New Supervisors Course*
 - *Intermediate Spanish*

Master Jailer

- *Step 13 - 5 yrs Jailer III with favorable evaluations, receive Associates Degree, receive TCLEOSE Advanced Certification, Complete Special Training in Field Training Officer*
- *Step 14 - 2 yrs Master Jailer, favorable evaluations, Bachelors Degree from any field of Study*

Jailer's Certification Requirements Chart

Hours & Education	Basic	Intermediate	Advanced	Master
■ 400	1 year	6 years	0	0
■ 800	1 year	4 years	8 years	0
■ 1200	1 year	2 years	6 years	20 years
■ 2400	1 year	1 year	4 years	15 years
■ 3300	1 year	0	0	12 years
■ 4000	1 year	0	0	10 years
■ Associate's	1 year	2 years	6 years	12 years
■ Bachelor's	1 year	1 year	4 years	9 years
■ Master's	1 year	1 year	2 years	7 years
■ Doctoral	1 year	1 year	2 years	5 years
■ Application fee	0	0	0	\$25.00

T.C.L.E.O.S.E. Requirements **For Telecommunications**

- **Basic Telecommunications certificate**

- **Intermediate certificate (5160)** – *2 years experience and 120 tcleose training hours*

- **Five Courses**

- *Cultural Diversity 3939*
- *Ethics for Law Enforcement 3920 or 3925*
- *Crisis Communications 2120*
- *TCIC / NCIC for full access Operators 3802; NLETS / TLETS 3809; or Criminal Law 3100*
- *Spanish for Law Enforcement Course 2109 or 2110*

- **Advanced certificate (5170)** – *4 years experience and 240 tcleose training hours*

Legislative Required Training

Current Training Cycle

09/01/05 – 08/31/09

Peace Officers:

- *40 hours (09-01-05 through 08-31-07) any topic*
-----deadline-----08-31-07

- *Cultural Diversity 3939-----deadline-----08-31-09*
- *Special Investigation Topics 3232----deadline-----08-31-09*
- *Crisis Intervention Training-----deadline-----08-31-09*

- *40 hours (09-01-07 through 08-31-09) any topic*
-----deadline-----08-31-09
- *Civil Process (20 Hours) Constables 3101 or 3131*
-----deadline-----08-31-09

Jailers

- *Cultural Diversity 3939-----deadline-----08-31-09*

- **TCLEOSE Rule 217.11**
- **There are two (2) 24 month periods in the current training cycle**
Which ends on August 31, 2009. The first 24-month period begins
On 09-01-05 and ends on 08-31-07. The second 24-month period
Begins on 09-01-07 and ends on 08-31-09.

Bulletin Board for Employees

Insurance Health Plan

<u>2007-2008 Monthly Rates</u>	<u>Scott&White Health Plan Option #1</u>	<u>Scott&White Health Plan Option #2</u>	<u>First Care Health Plan</u>	<u>METLIFE Dental Plan</u>
<u>Employee Only</u>	\$ 0.00	\$ 0.00	\$ 27.67	\$ 0.00
<u>Employee & Spouse</u>	\$ 364.12	\$ 450.67	\$ 522.53	N/A
<u>Employee & Children</u>	\$ 169.04	\$ 230.43	\$ 372.06	N/A
<u>Employee & Family</u>	\$ 508.87	\$ 614.11	\$ 696.39	\$ 29.40
<u>Prescription Coverage</u>	<u>\$5.00/\$25.00 \$50.00/ 50% \$0 deduct \$3000 Max</u>	<u>\$5.00/\$25.00 \$50.00/ 50% \$0 deduct \$3000 Max</u>	<u>\$5.00/\$25.00 \$50.00 \$0 deduct \$3000 Max</u>	N/A
<u>Annual Deductible (Family deductible is cumulative)</u>	<u>\$250.00 per Individual \$500.00 per Family (Copays not included)</u>	<u>\$0.00 Deductible</u>	<u>\$0.00 Deductible</u>	<u>\$ 50.00 per Individual \$150.00 per Family (Preventive & Ortho exempt)</u>

<u>Doctor Office Visit</u>	<u>\$ 30.00 Copay</u> <u>(Labs & Xrays – No Charge)</u>	<u>\$ 25.00 Copay</u> <u>(Labs & Xrays – No Charge)</u>	<u>\$ 20.00 Copay</u> <u>(Labs & Xrays – No Charge except MRI/CT)</u>	
<u>Preventive Care</u>	<u>No Charge</u>	<u>\$ 25.00 Copay</u>	<u>\$ 20.00 Copay</u>	<u>Preventive - No Charge (no deductible) – Cleanings, X-rays, exams, flouride, sealants</u>
<u>Hospital Inpatient</u>	<u>20% after deductible</u>	<u>\$ 200.00 per day Copay</u> <u>(\$1000 Max per confinement)</u>	<u>\$ 200.00 per day Copay</u> <u>(\$1000 Maximum)</u>	<u>Basic – 20%, after deductible, Basic restorative, simple extractions, root canals</u>
<u>Out-patient Surgery</u>	<u>20% after deductible</u>	<u>\$ 100.00 Copay</u>	<u>\$ 200.00 per Admission</u>	<u>Major – 50%, after deductible, Inlays, onlays, crowns, bridges, and dentures</u>
<u>Mental Health Inpatient</u>	<u>50% after deductible, 1-20 days, 20 day Maximum</u>	<u>50% per day Copay, 1-20 days, 20 day Maximum</u>	<u>\$200.00 per day Copay, \$1000.00 Max, 15 visits for contact year</u>	

<u>Maternity</u>	<u>20% after deductible</u> <u>\$ 30.00 Copay for physician</u>	<u>\$ 25.00 Copay physician or Flat Fee of \$300.00</u>	<u>\$200.00 per day Copay, No Copay for physician, \$1000.00 Max</u>	<u>Orthodontic 50%, (No deductible), Dependent under 19, Lifetime \$1000.00</u>
<u>ER Room</u>	<u>20% after deductible ER, Urgent Care or Ambulance</u>	<u>\$100 ER, \$40 Urgent, \$40 Ambulance (waived if trans)</u>	<u>\$75 ER (waived if admitted), \$25 Urgent Care, \$75 Ambulance</u>	
<u>Out of Pocket Maximum</u>	<u>\$3000.00 per Individual, \$6000.00 per Family (deductible & coinsurance [percentages] included)</u>	<u>\$3000.00 per Individual, \$6000.00 per Family</u>	<u>Two Times the Annual Premium (total cost of plan per month X24)</u>	<u>\$1000.00 per Individual</u>
<u>Annual Eye Exam</u>	<u>\$30 Copay</u>	<u>\$25 Copay</u>	<u>\$10 Copay</u>	
<u>Vision Rider (must use participating provider)</u>	<u>\$5 Copay Glasses, \$15 Copay Bifocals, No Contacts</u>	<u>\$5 Copay Glasses, \$15 Copay Bifocals, No Contacts</u>	<u>\$50 allowance for frames, \$100 allowance for contacts</u>	
<u>Lifetime Maximum</u>	<u>\$5,000,000.00 per person</u>	<u>Unlimited</u>	<u>Unlimited</u>	

Law Enforcement Officers Memorial

THE BELL COUNTY SHERIFF'S OFFICE WOULD LIKE
TO HONOR AND EXTEND OUR CONDOLENCES
TO THE FAMILIES OF THE LAW ENFORCEMENT
OFFICERS WHO HAVE LOST THEIR LIVES THIS
YEAR. THEY WILL BE SORELY MISSED.