

P.O. Box 480  
Belton, Texas 76513



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**Shelley Coston**  
Bell County Clerk

## Application for Birth or Death Certificates

**APPLICATIONS WITHOUT A COPY OF YOUR PHOTO ID WILL NOT BE PROCESSED**

**WARNING: THE PENALTY FOR KNOWINGLY MAKING A FALSE STATEMENT ON THIS FORM CAN RESULT IN 2-10 YEARS IN PRISON AND A FINE OF UP TO \$10,000. (PURSUANT TO TX HEALTH AND SAFETY CODE, CHAPTER 678, SEC. 195.003)**

### BIRTH CERTIFICATES

\_\_\_ Certified Copies X \$23.00 \_\_\_

### DEATH CERTIFICATES

\_\_\_ Certified Copies X \$21.00 \_\_\_

\_\_\_ Additional Copies X \$4.00 \_\_\_

<b>1. Full Name of Person on Record</b>	First Name	Middle Name	Last Name
<b>2. Date of Birth or Death</b>	Month	Day	Year
<b>3. Place of Birth or Death</b>	City or Town	County	<b>4. Sex</b>
<b>5. Full Name of Father</b>	First Name	Middle Name	Last Name
<b>6. Full Maiden Name of Mother</b>	First Name	Middle Name	Maiden Name

7. Your Name: \_\_\_\_\_ 8. Telephone #: (\_\_\_\_\_) \_\_\_\_\_

9. Relationship to person named in item #1: \_\_\_\_\_

10. Reason for copy: (Personal Records) \_\_\_\_\_ (Passport) \_\_\_\_\_

11. Address to mail birth certificate: \_\_\_\_\_  
Street City State Zip

Your Signature: \_\_\_\_\_ Date of Application: \_\_\_\_\_

\*\*\*\*\*Documents are mailed via regular U.S Mail. Clerk's office is not responsible for misdirected mail.\*\*\*\*\*

\*\*\*\* NO OUT-OF-STATE CHECKS \*\*\*\*

If paying by credit card please provide the following information and a photo copy of the ID associated with the card if different from requestor:

**Circle one:**

Master Card

Visa

American Express

Discover

<u>CARDHOLDER NAME</u>	<u>CARD NUMBER</u>	<u>EXPIRATION DATE</u>
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There is a convenience fee associated with the use of a credit card. The convenience fee for \$1 - \$100 is \$3.00, please call for the convenience fee if the amount you are purchasing is over \$100.00.

\*\*\*\*\* ALL PURCHASES ARE FINAL \*\*\*\*\*