

Bell County, Texas

**Job Description: 505
July 2001**

Job Title: Crewmember III R&B

Department: Road and Bridge
Immediate Supervisor: Foreman

Brief Description of the Job: Performs maintenance operations for the department. Operates heavy equipment and assists in supervising personnel.

Essential Functions:

	*	**
1. Operates heavy equipment by running asphalt machinery when repairing roads	50	M
2. Performs maintenance operations by assisting in building bridges and fences, maintaining equipment ensuring that road maintenance is properly done	40	H
3. Supervises personnel by ensuring work is accomplished properly and in a timely fashion	10	L

This information is intended to be descriptive of the key responsibilities of the position. The preceding examples do not identify all duties performed by any sing incumbent.

*Percentage of time

**Physical strength code: S-Sedentary

L-Light

M-Medium

H-Heavy VH-Very Heavy

PHYSICAL DEMANDS

Overall physical strength demands for this position: _____ *Sedentary* _____ *Light*
_____ *X* _____ *Medium* _____ *Heavy* _____ *Very Heavy*

Physical Demands	Frequency Code	Description
Standing	F	supervising personnel
Sitting	F	operating heavy equipment
Walking	F	around job site, flagging traffic
Lifting	F	equipment and supplies
Carrying	F	equipment and supplies
Pulling	F	string line, equipment
Pushing	F	rakes, equipment
Using fine dexterity	F	writing
Reaching	R	for supplies and equipment
Kneeling	F	mailing string line, pouring concrete
Crawling	F	checking equipment, in tunnels
Twisting	F	using hard hose, setting up forms
Climbing	O	onto equipment
Balancing	O	on equipment, beams and ladders
Seeing	C	observing work
Hearing	C	communicating with personnel, listening to equipment
Talking	C	communicating with personnel
Using Foot controls	O	operating heavy equipment

This is a description of the way this job is currently performed; it does not address the potential for accommodation

Frequency code: C-Continuously F-Frequently O-Occasionally R-Rarely N-Never

Machines, tools, equipment and work aids:

Maintainer, distributor, dump truck, broom patcher, hammer, shovel, pick, asphalt rake, booster truck, drills, skill saws, blow torches, measuring tapes, tractor, jack hammer, level, framing square, hand saw wrecking bar

ENVIRONMENTAL FACTORS

Dirt and Dust	D	Extreme temperatures	D	Noise and Vibration	D
Fumes and Odors	W	Wetness/humidity	W	Darkness/Poor lighting	W

HEALTH AND SAFETY

Mechanical hazards	W	Chemical hazards	M	Electrical hazards	M
Fire hazards	M	Explosives	M	Communicable diseases	Y
Physical danger or abuse	D	Other (specify)			

Exposure to and frequency: D-Daily S-Seasonal W-Several times/week M-Several times/month

PRIMARY WORK LOCATION

Office environment		Warehouse		Shop	
Vehicle		Outdoors	X	Other:	

Protective Equipment Required:

NON-PHYSICAL DEMANDS

Time pressures	F	Emergency situations	O
Frequent change of tasks	F	Irregular work schedule/overtime	R
Performing multiple tasks simultaneously	F	Working closely with others/teaming	C
Tedious or exacting work	F	Noisy/distracting environment	C

Frequency codes: F-Frequently O-Occasionally R-Regularly

JOB REQUIREMENTS

Formal Education:

Work requires knowledge necessary to understand basic operational, technical, or office processes. Level of knowledge equivalent to four years of high school or equivalency.

Experience:

Over three years up to and including four years experience is required.

Certifications and Other Requirements:

Valid Texas CDL Driver=s license may be required in some crews

Supervision:

Work requires functioning as a lead worker performing essentially the same work as supervised employees and includes training, instructing, and scheduling work.

Contacts:

The incumbents in this position contact others within the organization. These contacts may involve similar work units or departments within the County which may be involved in decision making or providing approval or decision making authority for purchases or projects. In addition, these incumbents work with individuals outside the County who may belong to professional or peer organizations. Working with various state and federal agencies may also be required of the employee. Vendors and suppliers may also be called upon for information on purchases, supplies or products. Meetings and discussions may be conducted with customers, brokers and sales representatives.