

**IN THE COMMISSIONERS COURT OF**

**BELL COUNTY, TEXAS**

**FEBRUARY 5, 2018**

AFTER proper posting of public notice, a copy of which is attached hereto, on this the 5<sup>TH</sup> day of February, 2017, the County Commissioners Court of Bell County, Texas, met in the Commissioners' Courtroom in Belton, Texas, in regular session with the following members of said Court present, to-wit:

**JUDGE JON H. BURROWS, County Judge**  
**COMMISSIONER RUSSELL SCHNEIDER, Precinct #1**  
**COMMISSIONER TIM BROWN, Precinct #2**  
**COMMISSIONER BILL SC3HUMANN, Precinct #3**  
**COMMISSIONER JOHN FISHER, Precinct #4**  
**SHELLEY COSTON, County Clerk**  
**BRYAN NEAVES, County Engineer**

Agenda #1 – Minutes

**MINUTE ORDER #034/18:** County Judge Jon Burrows called to the Courts attention that the minutes of January 29, 2018, 9:00 a.m. regular session had been received. After due discussion, these minutes were approved as presented.

Agenda #2a – County Engineer

**MINUTE ORDER #035/18:** County Engineer Bryan Neaves presented for approval the final plat of the “Hidden Springs, Section 1 – 4<sup>th</sup> Amendment”, being a 5.830 acre, 1 lot, 1 block amending plat combining lots 76 & 77 and located in the Village of Salado’s ETJ, Bell County, Precinct 2. After due discussion, upon motion by **Commissioner Tim Brown**, second by **Commissioner John Fisher**, the Court unanimously approved this matter.

Agenda #2b – County Engineer

**MINUTE ORDER #036/18:** County Engineer Bryan Neaves presented for approval the preliminary plat of “North Lake Estates” being a proposed subdivision consisting of 54.83 acres, 83 lots and 1 tract located within the Morgan’s Point Resort ETJ, Bell County, Precinct 3. After due discussion, upon motion by **Commissioner Bill Schumann**, second by **Commissioner John Fisher**, the Court approved this matter in a vote of 4-0 in favor of the matter. Commissioner Russell Schneider abstained from the vote.

Agenda #3 – Personnel/Budget Amendment

**MINUTE ORDER #037/18:** Upon motion by **Commissioner John Fisher**, second by **Commissioner Tim Brown**, the Court unanimously approved all employee status report forms and budget amendments, the same being attached hereto and made a part of these minutes.

Agenda #4 - Order Restricting Outdoor Burning (Burn Ban)

**MINUTE ORDER #038/18:** **County Judge Jon Burrows** presented for consideration after determination that circumstances are present in all or part of the unincorporated area of the County that create a public safety hazard that would be exacerbated by outdoor burning, and the issuance of an Order Restricting Outdoor Burning (Burn Ban). After due discussion, the Court took no action on this matter and the current Order set to expire at 10:00 a.m. on February 26, 2018 remains in effect.

Agenda #5 – March 6, 2018 Primary Election Re - Announcements

**MINUTE ORDER #039/18:** **County Judge Jon Burrows** announced the following dates regarding the March 6, 2018 Primary Election.

- a. February 5, 2018 is the last day to register to vote in the March 6, 2018 Primary Election.
- b. February 23, 2018 is the last day to apply for a Ballot by Mail request (must be received, not just postmarked).
- c. March 6, 2018 is the deadline for receiving Ballots by Mail (must be received, not just postmarked).

The Court took no action on this matter.

Agenda #6 – Re-Announce Primary Election Early Voting Locations

**MINUTE ORDER #040/18:** **County Judge Jon Burrows** announced the following Early Voting Locations for the March 6, 2018 Primary Election:

- a. Belton - Bell County Courthouse Annex, 550 East 2<sup>nd</sup> Ave
- b. Harker Heights - Parks & Recreation Center, 307 Millers Crossing
- c. Killeen - Bell County Annex, 301 Priest Drive
- d. Killeen - Killeen Community Center, 2201 E. Veterans Memorial Blvd
- e. Salado - Salado Civic Center, 601 North Main
- f. Temple - Bell County Annex, 205 East Central Ave

The Court took no action on this matter.

Agenda #7 – Re-Announce Primary Election Early Voting Dates and Hours

**MINUTE ORDER #041/18:** **County Judge Jon Burrows** announced the following Early Voting dates and times for the March 6, 2018 Primary Election:

- a. February 20 - 23, 2018 (Tuesday - Friday)

- (1) 8:00 a.m. - 5:00 p.m.
- b. February 24, 2018 (Saturday)
  - (1) 7:00 a.m. - 7:00 p.m.
- c. February 25, 2018 (Sunday)
  - (1) Noon - 5:00 p.m.
- d. February 26 - March 2, 2018 (Monday - Friday)
  - (1) 7:00 a.m. - 7:00 p.m.

The Court took no action on this matter.

Agenda #8 – Re-Announce Primary Election Dates and Hours

**MINUTE ORDER #042/18:** County Judge Jon Burrows announced the following dates and times for the March 6, 2018 Primary Election:

- a. March 6, 2018 (Tuesday) - ELECTION DAY
  - (1) 7:00 a.m. - 7:00 p.m.
  - (2) At Precinct Polling Locations

Agenda #9 – Storage Area Network

**MINUTE ORDER #043/18:** County Judge Jon Burrows presented for approval authorizing the purchase of 2 Dell SANs (Storage Area Network) from EST Group (DIR-SDD-1951) for \$287,270.00 for the County’s primary and secondary data center storage environments. After due discussion, upon motion by **Commissioner Tim Brown**, second by **Commissioner John Fisher**, the Court unanimously approved this matter. A copy of said Resolution is attached hereto and made part of these minutes.

Agenda #10 – Sequel Data Systems Purchase

**MINUTE ORDER #044/18:** After due discussion, upon motion by **Commissioner Russell Schneider**, second by **Commissioner John Fisher**, the Court unanimously approved authorizing the purchase of 125 Aruba wireless access points from Sequel Data Systems (DIR-SDD-3359) for \$61,507.50 to upgrade and add wireless capabilities in 22 of the County’s main facilities.

Agenda #11 – Bell County Juvenile Justice Alternatives Project

**MINUTE ORDER #045/18:** Susan Humphrey, Director, Bell County Juvenile Probation Department presented for approval the submission of the grant application for the Bell County Juvenile Justice Alternatives Project to the Office of the Governor, Criminal Justice Division. After due discussion, upon motion by **Commissioner Tim Brown**, second by **Commissioner Bill Schumann**, the Court unanimously approved this matter.

Agenda #12 – Statement of Work – Managing to Excellence Corporation

**MINUTE ORDER #046/18:** After due discussion, upon motion by **Commissioner Russell Schneider**, second by **Commissioner Tim Brown**, the Court unanimously approved a Statement of Work between Bell County and Managing to Excellence Corporation for the Bell County JD Edwards 9.4 Upgrade for the Financial, HR & Payroll software – the upgrade is required to ensure ongoing compliance with Tax Tables and Vertex integration as well as ensuring ongoing Oracle Premier Support. A copy of said Statement of Work is attached hereto and made part of these minutes.

Agenda #13 – Advertise for Bids – Motor Graders

**MINUTE ORDER #047/18:** **County Judge Jon Burrows** presented for approval authorizing the County Auditor to advertise for bids on the sale of two CAT 140M3 Motor Graders, serial numbers N9D00428 and N9M00165 for the Road and Bridge Department. After due discussion, upon motion by **Commissioner Russell Schneider**, second by **Commissioner Bill Schumann**, the Court unanimously approved this matter.

Agenda #14 – Pre-Qualified List of Architectural Firms

**MINUTE ORDER #048/18:** After due discussion, upon motion by **Commissioner Tim Brown**, second by **Commissioner John Fisher**, the Court unanimously approved authorizing the below Architectural firms from RFQ #02-08 as the selected firms for the pre-qualified list that the County may choose from for future projects. The selection process for choosing an Architectural firm from this list will be determined by a committee comprised of two commissioners and two staff members based on the Precinct and location of the project. The County may solicit for other qualified Architectural firms outside this list depending on the size and complexity of the project. This list is not in any specific order or ranking, other than alphabetical.

- a. Architexas of Austin & Dallas, Texas
- b. Eikon of Sanger & Plano, Texas
- c. Hahnfeld Hoffer Stanford of Fort Worth, Texas
- d. Komatsu Architecture of Fort Worth, Texas
- e. Lopez Salas Architects, Inc. of Austin, San Antonio & Corpus Christi, Texas
- f. MRB Group of Temple, Austin & Rochester, Texas
- g. NEAL Architectural Group of Temple, Texas
- h. 1113 Architects, Inc. of Georgetown, Texas
- I. PGAL pf Austin, Texas
- j. PSC of Austin, Texas
- k. th+a of Dallas, Texas

Agenda #15 – Claims

**MINUTE ORDER #0493/18**: County Judge Jon Burrows presented the claims, accounts payable, payroll, restitution and juror pay for review to the Court. After proper review, upon motion by **Commissioner Tim Brown**, second by **Commissioner John Fisher**, the Court unanimously approved all such matters. All according to a copy of same being of record in the office of the County Auditor.

(The Court then went into workshop session to discuss those items on the workshop agenda with no action being taken on any item.)

There being no further business, the meeting adjourned.

---

Jon H. Burrows, County Judge

Attest:

---

Shelley Coston, County Clerk