

**IN THE COMMISSIONERS COURT OF
BELL COUNTY, TEXAS**

JUNE 4, 2018

AFTER proper posting of public notice, a copy of which is attached hereto, on this the 4TH of June, 2018, the County Commissioners Court of Bell County, Texas, met in the Commissioners' Courtroom in Belton, Texas, in regular session with the following members of said Court present, to-wit:

**JUDGE JON H. BURROWS, County Judge
COMMISSIONER RUSSELL SCHNEIDER, Precinct #1
COMMISSIONER TIM BROWN, Precinct #2
COMMISSIONER BILL SCHUMANN, Precinct #3
COMMISSIONER JOHN FISHER, Precinct #4
SHELLEY COSTON, County Clerk
BRYAN NEAVES, County Engineer, absent**

Agenda #1 – Minutes

MINUTE ORDER #234/18: County Judge Jon Burrows called to the Courts attention that the minutes of May 29, 2018, 9:00 a.m. regular session had been received. After due discussion, these minutes were approved as presented.

Agenda #2a – County Engineer

MINUTE ORDER #235/18: Engineering Technician Stephen Eubanks presented for approval a Resolution Regarding the Status of a 0.366 acre portion of County maintained right-of-way along Dove Road in Bell County, Precinct 3. County Judge Jon Burrows opened a public hearing on the matter at 9:02 a.m. There being no public comments, the public hearing closed. After due discussion, upon motion by Commissioner Bill Schumann, second by Commissioner Russell Schneider, the Court unanimously approved this matter. A copy of said Resolution is attached hereto and made part of these minutes.

Agenda #2b – County Engineer

MINUTE ORDER #236/18: Engineering Technician Stephen Eubanks presented for approval a request to rename a portion of County maintained right-of-way along Dove Road for the purposes of 9-1-1 addressing and emergency services located in Bell County, Precinct 3. After due discussion, upon motion by Commissioner Bill Schumann, second by Commissioner Russell Schneider, the Court unanimously approved this matter.

Agenda #2c – County Engineer

MINUTE ORDER #237/18: Engineering Technician Stephen Eubanks presented for approval the final plat of “Indian Ridge at Messer’s Ranch – Amendment #1 being a 1.144 acre, 1 lot, 1 block amending replat of lot 17, located within the City of Belton’s ETJ, Bell County, Precinct 1. After due discussion, upon motion by **Commissioner Russell Schneider**, second by **Commissioner John Fisher**, the Court unanimously approved this matter.

Agenda #2d – County Engineer

MINUTE ORDER #238/18: Engineering Technician Stephen Eubanks presented for approval the final plat of “Alma’s Dream Addition being a 9.99 acre, 2 lot, 1 block subdivision located within the City of Nolanville’s ETJ, Bell County, Precinct 1. After due discussion, upon motion by **Commissioner Tim Brown**, second by **Commissioner Russell Schneider**, the Court unanimously approved this matter.

Agenda #2e – County Engineer

MINUTE ORDER #239/18: Engineering Technician Stephen Eubanks presented for approval the final plat of the “Beau Allen Acres Subdivision” being an 8.57 acre, 8 lot, 1 block subdivision located within the City of Killeen’s ETJ, Bell County, Precinct 2. After due discussion, upon motion by **Commissioner Tim Brown**, second by **Commissioner John Fisher**, the Court unanimously approved this matter.

Agenda #2f – County Engineer

MINUTE ORDER #240/18: Engineering Technician Stephen Eubanks presented for approval a “Request for Variance” to the County’s building setback line regulation with the Holle Addition Subdivision located within the City of Temple’s ETJ, Bell County, Precinct 1. After due discussion, upon motion by **Commissioner Russell Schneider**, second by **Commissioner Bill Schumann**, the Court unanimously approved this matter.

Agenda #3 – Personnel/Budget Amendment

MINUTE ORDER #241/18: Upon motion by **Commissioner John Fisher**, second by **Commissioner Tim Brown**, the Court unanimously approved all employee status report forms and budget amendments, the same being attached hereto and made a part of these minutes.

Agenda #4 – Bell County 4-H Scholarship Awards

MINUTE ORDER #242/18: County Judge Jon Burrows recognized Sheryl Long, CEA-4H, Texas A&M AgriLife Extension Service to present the Bell County 4-H Scholarship Awards. No action taken by the Court.

Agenda #5 – Civil Engineering Services Contract for DPS Building

MINUTE ORDER #243/18: County Judge Jon Burrows presented for approval a contract with Kasberg, Patrick & Associates, LP (KPA) for civil engineering services related to the site improvements associated with the construction of the DPS Building to be located on the Justice Center Complex. These services shall include the development of plans for site utility services, site drainage, ADA accessibility, design of parking and access drive improvements. The contract contains three parts: 1) Topographic Surveying and Civil Engineering final design phase services in the amount of \$21,500.00; 2) Civil engineering Bid Phase Services in the amount of \$1,500.00 per hour; and 3) Civil Engineering Construction Phase Services to be billed at an hourly rate of \$150 per hour, not to exceed \$5,000.00. Total value of the contract is not to exceed \$28,000. After due discussion, upon motion of **Commissioner Tim Brown**, second by **Commissioner Russell Schneider**, the Court unanimously approved this matter. A copy of said Contract is attached hereto and made part of these minutes.

Agenda #6 – Jury Management System

MINUTE ORDER # 244/18: County Judge Jon Burrows presented for approval a sole source contract with Courthouse Technologies, Ltd. (CHT) for a new Jury Management System in the amount of \$68,330 for 33,000 summonses annually and an implementation cost of \$4,400. After due discussion, upon motion by **Commissioner Tim Brown**, second by **Commissioner John Fisher**, the Court unanimously approved this matter. A copy of said Resolution is attached hereto and made part of these minutes.

Agenda #7 – Recess and Conduct Business as County of Bell Employee Benefits Trust

MINUTE ORDER #245/18: County Judge Jon Burrows presented the matter to consider and take action to recess the regularly scheduled meeting of the Bell County Commissioners Court in order to conduct business as the County of Bell Employee Benefits Trust. The Court recessed at 9:17 a.m. to conduct business as the County of Bell Employee Benefits Trust.

Agenda #8– Reconvene Bell County Commissioners Court

MINUTE ORDER #246/18: County Judge Jon Burrows reconvened the Court at 9:20 a.m.

Agenda #9 – Claims

MINUTE ORDER #247/18: County Judge Jon Burrows presented the claims, accounts payable, payroll, restitution and juror pay for review to the Court. After proper review, upon motion by **Commissioner Tim Brown**, second by **Commissioner John Fisher**, the Court

unanimously approved all such matters. All according to a copy of same being of record in the office of the County Auditor.

(The Court then went into workshop session to discuss those items on the workshop agenda with no action being taken on any item.)

There being no further business, the meeting adjourned.

Jon H. Burrows, County Judge

Attest:

Shelley Coston, County Clerk